

CHATTOOGA COUNTY
BOARD OF TAX ASSESSORS

Chattooga County
Board of Tax Assessors
Meeting of December 21, 2016

Attending:	William M. Barker – Present Hugh T. Bohanon Sr. – Present Gwyn W. Crabtree – Absent Richard L. Richter – Present Doug L. Wilson – Present Nancy Edgeman – Present
------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Meeting called to order @ 9:00 a.m.

APPOINTMENTS: Leonard Barrett 9:00 am

OLD BUSINESS:

I. BOA Minutes:

Meeting Minutes for December 14, 2016

BOA reviewed, approved, & signed

II. BOA/Employee:

a. Checks

BOA acknowledged receiving

b. Emails:

1. Weekly Activity Summary

2. WinGAP Training (3 options)

The Board suggested the office decide which option for training is the best for them.

3. Meeting Wednesday Leonard

Mr. Barrett received an email informing him the Board of Assessors has requested a meeting on Wednesday, December 21, 2016 to discuss his FMLA. Mr. Barrett was mailed a letter on December 14, 2016 informing him he had almost exhausted his FMLA allowable hours (480).

4. 2017 Holiday Schedule

BOA acknowledged receiving emails

III. BOE Report: Nancy Edgeman to forward via email an updated report for Board's review.

One pending 2015 Appeal to Superior Court for Map & Parcel 57-21

IV. Time Line: Nancy Edgeman to discuss updates with the Board.

Working in WinGAP and making a list of questions for training.

NEW BUSINESS:

V. Appeals:

2016 Appeals taken: 117

Total appeals reviewed Board: 117

Pending appeals: 0

Closed: 117 Includes Motor Vehicle Appeals

Weekly updates and daily status kept for the 2016 appeal log by Nancy Edgeman.

The BOA acknowledged

VI: MISC ITEMS

a. WINGAP discussion

The office is now working with future year data in WinGAP. The WinGAP team recommended we review all areas and check for issues with the data conversion.

VII: MOBILE HOMES

a. SUBJECT: Mobile Home Digest 2017

DETERMINATION:

1. The mobile home digest counts and values were submitted to the Board of Assessors by Roger Jones on December 14, 2016 and the Board approved the County's 2017 Mobile Home Digest.
2. The Board accepted continuing the use of Governmental Systems, Inc for issuance of the 2017 Mobile Home digest data to Thomson Reuter, therefore the following was completed on Friday, December 16:
 - a. Roger Jones and Wanda Brown merged current year data files to future year in the Governmental System's data base.
 - b. Created/merged appraisal tax year to replace current year with future year data.
 - c. Created 2017 year in the Governmental System's Tax Commissioner Account for mobile homes.
 - d. The mobile home digest data is ready for Governmental Systems to send the data file to the Tax Commissioner and Thompson/Reuter.

It is my understanding that in prior years, Roger requested GSI send the mobile home digest to Thompson/Reuter and the email was copied to the Tax Commissioner and Nancy instructed him to do this after the Board meeting of December 21, 2016.

Reviewer: Wanda A. Brown

Motion for Roger Jones to request file from GSI to be sent Thomas Reuters:

Motion: Mr. Wilson

Second: Mr. Richter

Vote: All that were present voted in favor

VIII: EXEMPTIONS

a. Property Owner: Eddie D. Hawkins

Tax Year: 2017

Map & Parcel: 13-56

Contention: Filing for Veterans exemption

Determination:

1. Mr. Hawkins provided a Letter from the Department of Veterans Services dated December 2, 2016 confirming that he is 100% service connected disabled

Recommendation: My recommendation is to approve the Exemption per O.C.G.A. 48-5-48(a)(1)

Reviewer: Nancy Edgeman

Motion to accept recommendation:

Motion: Mr. Richter

Second: Mr. Wilson

Vote: All that were present voted in favor

Mr. Barrett joined the meeting at 9:15 am to discuss his Family Medical Leave and employment with the Board of Assessors. The Board ask Mr. Barrett if he was aware that he had exhausted all of his Family Medical Leave (FMLA) hours and Mr. Barrett stated he was aware of it. The Board ask Mr. Barrett if he could work a regular schedule from 8:30 am to 5:00 pm and Mr. Barrett stated that his family situation would not allow it at this time. The Board ask Mr. Barrett if he could work a part time schedule (4 hours) and Mr. Barrett stated that he could not commit to a

part time schedule because his situation could be different daily. Mr. Barrett stated that his mother took care of him years ago and he felt it was his responsible to take care of her now.

The Board of Assessors excused Mr. Barrett to discuss Mr. Barrett's employment. A motion was made by Mr. Wilson to terminate Mr. Barrett's employment due to his inability to work a regular 8:30 am to 5:00 pm and a part time (4 hours daily) schedule, Seconded by Mr. Bohanon, All that were present voted in favor.

Mr. Barrett rejoined the meeting and Mr. Barker, Chairman informed Mr. Barrett that it was a disruption to the office for him to work his own schedule. Since Mr. Barrett could not work a regular or part time schedule that it was a decision by the Board of Assessors to terminate his employment with the Assessors Office. Mr. Barker stated that he appreciated Mr. Barrett's years of service and this was a hard decision to make but it was the right decision for the Assessors office.

Mr. Barrett ask if he would get the same offer that the County offered Lann Cordle and the Board informed Mr. Barrett to discuss it with the County Commissioners office that they was unaware of any offer. Mr. Barrett reminded the Board that they took an Oath to the property owners and to God to follow the code and they should abide by it. Mr. Barrett also stated that he will come by before the end of the year to get his belongings from his office.

Meeting Adjourned at 10:05 am


William M. Barker, Chairman


Hugh T. Bohanon Sr.


Gwyn W. Crabtree

Richard L. Richter

Doug L. Wilson







Chattooga County

Board of Tax Assessors

Meeting of December 21, 2016